



## Human Resources Department

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West Central School District  
Administration Office  
P.O. Box 730  
Hartford, SD 57033

Phone (605) 528-3217

Dear Classified Applicant:

Thank you for your interest in employment with the West Central School District. We are proud of our staff and welcome your application. Applications are accepted year-round and are maintained in a file for current and future openings.

Only **complete** applications will be considered for employment. A complete application includes the application form with an original signature and a listing of former employers and references including full addresses and telephone numbers.

Please send the completed application form and any other materials to the Human Resources Department at the address listed above.

For a listing of open positions, see our website at [www.westcentral.k12.sd.us](http://www.westcentral.k12.sd.us).

Offers of employment are contingent upon completing a criminal background check with non-disqualifying results and completing the School Certification of Health Form.

Questions about the application process may be directed to the Human Resources Department (605) 528-3217.