



# West Central Teacher of the Year Nomination Form 2016-2017

Nomination Deadline  
February 15th, 2017

# Teacher of the Year

## *Outstanding Classroom Teacher Recognition Program*

### **The Selection Process**

The Teacher of the Year designation will alternate yearly between the following categories of teachers:

2014-2015	Elementary Teacher	Grades K-5
2015-2016	Secondary Teacher	Grades 6-12
<b>2016-2017</b>	<b>Teacher in a Speciality Area</b>	<b>Grades K-12</b>

Students, former students, parents, colleagues, administrators, or members of the general public may nominate teachers. An impartial selection committee comprised of the former teacher of the year, a high school student council member, a PTA representative, one representative from each area (Elementary, Secondary, and K-12 Specialty Teacher), a school board member, an administrator, and the superintendent selects the *Teacher of the Year* from those nominated through a screening process using specific criteria.

This year's *Teacher of the Year* will be announced in March. The *Teacher of the Year* will receive gifts from the Hartford/Humboldt communities TBD.

### **The Nomination Process**

Nomination forms are available on the school district website ([www.westcentral.k12.sd.us](http://www.westcentral.k12.sd.us)) and all West Central school buildings, and the Administration Office. All nominations must be returned by February 15, with all supporting materials and documentation, to

West Central Administration Office  
Teacher of the Year Selection Committee  
PO Box 730, 705 East Second Street  
Hartford, SD 57033

**The nominator must secure permission of the nominee to enter his/her name for consideration** with the knowledge that finalists may be interviewed by members of the selection committee. The nominated teacher must also submit a portion of the nomination form and meet the eligibility requirements outlined below.

If we receive one completed nomination form for a particular teacher, that teacher is considered "nominated" and will be considered for selection for *Teacher of the Year*. The number of nominations received for any teacher has little relevance in the selection process with the first such nomination being considered the governing nomination.

We prefer that nominations be typed or reproduced on a computer or word processor, but we will accept (without prejudice) neatly printed applications. Do not use more space than is permitted by the word limit. Please provide to the selection committee a thoroughly completed nomination form; incomplete nominations will not be considered after the deadline for nomination filing. Use specific examples whenever possible in describing the teacher's contributions in each criterion.

## **The Eligibility Requirements for Nominees**

- Teachers who may be nominated for the 2016-2017 Teacher of the Year award are teachers in specialty area such as Art, Music, PE, library, counselor, special education, Title I, or speech teacher.
- Nominees must be contracted teachers with a minimum of **3 years** of teaching experience in the West Central School District, and must be currently teaching in the West Central School District.
- Additionally, the teacher should possess and demonstrate consistently:
- The ability to create a love of learning in students of all abilities and backgrounds.
- High expectations for all students.
- A strong sense of values, integrity and professional ethics.
- The ability to learn and experiment with new ideas in order to expand their professional knowledge base.
- Strong human relations/strong cooperative skills with students, parents, colleagues, administration, and the West Central communities.
- Knowledge of subject and curriculum content, of student growth and development, or instruction and assessment.
- Clear understanding of their beliefs and practices.
- Strong communication skills.
- Energy, enthusiasm, a positive attitude, and dependability.
- Commitment to community service.

## **Time Line for Teacher of the Year**

- February 15th - Nominations due
- February 16th - March 10th - Selection Committee meets to review forms, interview candidates, observe classrooms (if needed), and select Teacher of the Year.
- March 15th - Teacher of the Year announced
- Spring - Teacher of the Year Regional Form due to ESA 2
- Tentatively Wednesday, May 24st - Teacher honored at staff farewell for the summer; prizes awarded

**To be completed by the person nominating the teacher**

Name of Teacher Nominee:

Teaching Position:

Nominee's School:

What Category? (Check One)

\_NA\_ Elementary (K-5)    \_NA\_ Secondary (6-12)     Specialty Area Teacher (K-12)

Nominator:

Nominator's address:

Nominator's Phone:

Nominator's Email:

Relationship to Nominee: (Check One)

Fellow Teacher     Former Student     Current Student  
 Parent of Student     Administrator     Other \_\_\_\_\_  
Specify

**To be completed by the person nominating the teacher.**

Nominee's Name:

Briefly explain why you're nominating this teacher (250 words or less).

**This support statement should be written by a fellow teacher or colleague of the nominated teacher.**

Nominees's Name:

Teacher/colleague writing statement of support:

Please type the statement of support below. (250 words or less)

**This support statement should be written by a school administrator in the West Central School District who has worked with this teacher in a supervisory capacity.**

Name of Nominee:

Name of Administrator:

Please type the statement of support below. (250 words or less)

**To be completed by a parent or student. Please answer the following question in as much detail as possible in support of your nominee. Please attempt to provide examples where appropriate.**

Name of Nominee:

Name of person writing supporting statement:

How has the nominee positively affected you or your daughter/son? (250 words or less)

**To be completed by the Teacher of the Year nominee**

Nominee's Name:

Please share briefly your personal teaching philosophy and how that philosophy is demonstrated in your work. Describe the rewards you find in teaching.  
(500 words or less)

**To be completed by the Teacher of the Year Nominee.**

Nominee's Name:

<b>Positions Held</b>	<b>Schools</b>	<b>Grade/Subjects Taught</b>	<b>Dates</b>

Highlights or honors received during educational career:

Activities and Involvement in your community:

Professional Development and Organizations: