

# West Central School District 49-7 Acceptable Use / Internet Safety Policy Last Updated July 13, 2015

## Purpose of this Document

State law requires every district to have a written policy in place concerning the proper use of Information Technology provided for the student body and faculty within the classroom, which this document outlines. Students should not divulge: their identity, place of residence, phone numbers, or other sensitive personal information to people outside the district via the services provided by the district.

The West Central School District employs the use of content filters that block content for individual users, networked devices and groups of both. All 1:1 Initiative hardware is loaded with a content filter agent that enforces content filter policies from any school network. All hardware designated for student use outside the school network is also loaded with a mobile agent that enforces content filter policies when on any Internet connection.

The following categories of information as listed by our content filter are blocked for students :

Unknown: (These are new websites that haven't been categorized by the vendor.)

Normally Blocked Categories:

access.denied, adult, adult.art, adult.bodyart, adult.games, adult.language, adult.lifestyles, alcohol, drugs, gambling, offensive, porn, porn.illicit, suspicious, violence

Forums, Chat, Email:

forums, forums.dating, forums.email, forums.im, forums.newsgroups, forums.p2p, forums.personals, forums.social\_networking

Security:

parked, security, security.malware, security.proxy, security.shorteners

Normally Allowed Categories:

shopping.spam, spam

Business and Work:

computers.filehosting

Miscellaneous:

expired, plagiarism

Recreation:

audio-video, entertainment, entertainment.radio\_and\_tv, games, humor, music, sports, sports\_fantasy, sports.martial\_arts, sports.youth

Society: (These sites are opened at set times by teacher request for classroom assignments.)

world, world.cn, world.de, world.es, world.fr, world.it, world.jp, world.kr, world.nl, world.pl, world.pt, world.ru

The West Central School District reserves the right to add and remove categories and specific sites as it deems necessary. Internet access will expose students to materials not of an educational value in the context of the school setting.

Non-educational use of computers involving the blocked categories listed above at any time will subject you to disciplinary action. For further explanation of disciplinary action, please refer to the student handbook applicable to the student's grade level. All copyrights are to be used only with the owner's permission. If a student is found with large quantities of copyrighted music or movies, then that student may be asked to prove ownership of materials.

The smooth operation of the network relies upon the proper contact of its users. This requires the efficient, ethical, and legal utilization of the network. Violations of any provision on school provided hardware either on or off school property will subject you to the consequences listed in the disciplinary chart in the student handbook. If you do not agree to these provisions, then do not logon to a school computer and do not connect a privately owned device to any school owned wired or wireless network.

Additional Information

All information technology provided by the district is property of the district and any data that resides on it or is transmitted by it should not be considered private in any form. The district reserves the right to review any data. While in school, the district employs software that can view what is currently displayed on a screen, make a visual record of what is displayed, and can override the control of a computer in the event of its misuse.

Using another person's logins and passwords will be treated as identity theft.

All information technology provided by the district is not to be used for private financial gain. Nor is the district responsible for any financial loss.

Student web pages will be hosted by the district via the state for educational purposes. West Central is not responsible for material hosted at other locations, but will assist authorities in every way possible should that material threaten the well being of members in or outside of the district.

All software installed on school computers is to be provided for and licensed by the district. Any software that isn't owned by the district must first be approved by the help desk prior to installation. Using remote access software to access and/or control computers outside the district is strictly forbidden.

Disclaimer:

The West Central School District is not responsible for the loss of information, nor the accuracy or quality of information obtained through the Internet. The West Central School District makes no warranties of any kind, whether expressed or implied, for the services it is providing. The West Central School District is not responsible for any damages you may suffer. This includes loss of data resulting from delays in Internet service, non-deliveries, or missed deliveries of e-mail, or service interruptions of any kind.

Signature of Acceptance:

As part of the Student Registration Consent Form issued to all students and parents at the start of the school year, the student and a parent will need to check a box indicating that each of them have read and accepted the contents of this document. Both student and parental signatures at the end of the Student Registration Consent Form are required as part of the process of having a computer issued for off campus use.