

## SCHOOL BOARD POWERS AND DUTIES

The school board shall act as the general agent of the state in carrying out the will of the people of its district in the matter of public education. It shall be responsible for carrying out certain statutory laws, and shall consider and accept or reject the provisions of the permissive laws. In all cases where the state laws do not provide or prohibit, the school board shall consider itself the agent responsible for establishing and appraising the educational activities.

- a. It shall select and elect a superintendent of schools and support him/her in the discharge of his/her duties.
- b. It may accept, modify or reject the recommendations of the superintendent and may call for new recommendations.
- c. It shall elect, promote, dismiss, and assign all employees upon the recommendation of the superintendent.
- d. It shall elect to make salary schedules, custodial working agreements, transportation contracts, insurance contracts, and any other contract agreements involving school business upon the recommendation of the superintendent and business manager.
- e. It shall approve materials of instruction, school philosophy, and changes in the curriculum upon recommendations of the superintendent.
- f. It shall adopt a tentative budget and final budget upon the recommendation of the superintendent and business manager.
- g. It shall designate the depository for school funds.
- h. It shall plan in advance, capital outlay and maintenance expenditures, including building alterations and additions, new equipment, improvement of grounds, repair and replacement of buildings and equipment.
- i. It shall provide for the enforcement and administration of all local, state, and federal laws.
- j. It shall study, anticipate, and recognize the educational needs of the community and incorporate them in the school program.
- k. It shall interpret the educational program and school policies to citizens in the community.
- l. It shall communicate the educational program and school policies to citizens in the community.
- m. It shall approve the annual financial report of the business manager.
- n. It shall provide finances for efficient management of the schools including the adoption of the amount of the tax levy.
- o. It shall, follow the election laws for school districts as established by the state of South Dakota.
- p. It shall perform such other functions and duties as required by law.

- q. It shall hear communications, written or oral, from citizens or organizations on matter of administration or policy.

#### Policy Making

Planning is basic to all activity. Policy making determines what shall be done, establishes a procedure for accomplishing the task, and delegates to the executive officer, the responsibility of placing the plans and policies into operation by providing the means for their achievement.

#### Executive

The executive function is that which is concerned with placing in operation the plans and policies which the Board of Education has formulated, as well as furnishing creative leadership for the community and providing administrative leadership for the school system.

#### Appraisal

The Board of Education acts as an appraisal body – rendering judgment upon recommendations that may come to it through its executive officer or its own members, which concerns the progress and improvement of the school.

#### Committees of the Board

Standing committees shall be appointed at the discretion of the majority of the school board members.

The school board shall authorize such special committees as are deemed necessary. A special committee shall report recommendations to the board for appropriate action.

Adopted 10-14-87

Revised 7-24-95; 7-24-00, 10-14-13

LEGAL REFS: SDCL 13-8-1; 13-8-39; 13-10-2 and throughout Title 13